O & M Selection Worksheet

[IMM] CAD Solutions
Professional CAD Services and Solutions

DATE SUBMITTED IN *COMPLETION* TO DESIGNER:			DATE NEEDED BY:
ACCOUNT EXECUTIVE			
CELL PHONE			
EMAIL			

JOB NAME	
JOB ADDRESS	

Binder Color Request: White / Blue / Black / Red

Please include your product list and any additional warranty information.

Number of Manuals Needed?	

Operations Manuals to include 3 sets of manuals. Operating Manuals are placed in 3 hole binders if over 85 pages, labeled front and spine. Each manual contains a table of contents, sectioned using dividers by material type, and pages are typically a mix of colored and black and white depending on the specification sheets.

SPECIAL REQUESTS: